

Kavod Senior Life  
Board of Directors  
Board Meeting  
October 5, 2020

Due to the COVID-19 Pandemic, the board meeting was held electronically via ZOOM. Present: Sharon Caulfield, Rachel Cohen, Glenn Cooper, Rob Friedman, Carl Gladstein Ondalee Kline, Perry Moss, Debbie Reinberg, Connell Saltzman, Gary Saltzman, Jamie Sarche, Jan Schorr, Melanie Siegel, Steven Summer, and Molly Zwerdinger. Staff: Michael Klein, Michael Belieu, Tracy Kapaun, Christine Dewhurst, Mandie Birchem, and Gaile Weisbly Waldinger. Guests: Carol Silver Elliot, President/CEO of Jewish Home Family and Board Chair of LeadingAge. Each person in attendance acknowledged the ability to hear and speak during the meeting.

A quorum being established, Mr. Steven Summer called the meeting to order.

The Consent Agenda: approval of the August, 2020 Board minutes, Committee Reports: -June/July Financials, Fiscal Committee Minutes, Construction Schedule, Kavod Senior Life Foundation Minutes (all items were distributed prior to the meeting were presented for approval.) Ms. Kline moved to approve the Consent Agenda with a second from Ms. Cohen. The motion passed.

Mr. Summer thanked the staff for all their hard work in keeping staff and residents safe as possible during the pandemic. Mr. Klein, Ms. Kapaun, Ms. Birchem and Ms. Dewhurst, provided the board with an updated report on the status of the active outbreak of COVID19 at Kavod Senior Life. During the COVID-19 pandemic. Ms. Birchem advised that as of October 5, 2020 there were 7 active cases of COVID-19 among the residents. She informed the group that out of the 7 positive cases, 2 were quarantining onsite, 3 were hospitalized, 1 was at a rehab facility and 1 was with family. Ms. Birchem summarized the process the staff initiated to institute quarantine processes as well as to complete contact tracing. Our food bank has continued to operate during the active outbreak with over 240 bags being distributed every other week.

Ms. Dewhurst updated the Board on the staff positive cases, which were 4 positive cases, and what steps were being done to contract trace for the virus. She noted that all effected staff were faring well. Due to Kavod's outbreak status the City had issued a Public Health Order requiring site wide testing until Kavod has 2 rounds of all negative tests. Kavod has been able to maintain staffing levels during this time.

Ms. Kapaun reported, that due to the public health order, all open onsite activities from the beauty salon to family visitation booths to weekly outdoor concerts to construction have been shut down. She outlined programs for the seniors, which help with mental health, have gone virtual. She advised that no move-ins are allowed and only emergency work orders are being completed. The services and activities that have been closed will remain closed until Kavod's active outbreak status have been resolved.

Mr. Klein introduced Carol Silver Elliott who is the President/CEO of Jewish Family Home in New Jersey as well as the Chairwoman of the Board for LeadingAge. Ms. Silver-Elliott gave a thirty minute talk on her experience in New Jersey concerning the pandemic, how COVID has impacted other senior facilities around the country, as well as provided insight into expanding into middle-income housing.

Mr. Connell Saltzman provided the Board with a report on the current budget through the end of September with Mr. Belieu provided an update on the current PPP Loan. It was noted there was a new look to the financials as we have now converted to Yardi and this is providing more timely and efficient financial information. Mr. Saltzman stated that the net income is still doing well and is close to what was budgeted. It was noted that income through the end of the year will be lower as we currently are not able to fill vacant apartments due to Kavod's outbreak status. Mr. Belieu advised that we were still waiting on the Treasury Department to provide the necessary guidance to allow PPP recipients to pay the loan back. Mr. Saltzman advised that the 2021 budget will be discussed at the November Fiscal committee with the Board review at the December meeting. Mr. Belieu provided an update on obtaining new organizational insurance, which looks to be more expensive. The Yardi conversion previously mentioned has gone well.

Ms. Zwerdinger provided the Board with a final report from the Fall Fundraising event. The event raised a net of \$69k with 45 sponsors, 11 of which were new. There was 100 cars at the event for a total of 244 people attending. The Fundraising Committee is currently working on the 50<sup>th</sup> Anniversary Celebration. Ms. Zwerdinger invited Board members to join the 50<sup>th</sup> Anniversary Celebration Committee.

In his CEO Report, Mr. Klein thanked the Board for their support during this difficult time and praised and thanked the staff for their commitment to, as well as all they do for the residents of Kavod. He noted that Kavod has obtained over \$1mm in Federal and State grants to help staff and residents this year. He emphasized that 2021 budget will be a challenge as there is so much uncertainty with COVID but is confident that with the Board's support and the excellent work of staff that Kavod will produce a workable budget next year.

Ms. Siegel presented the JCRC Report. She advised that the Board JCRC is looking to support the No on Prop.115 ballot initiative and are asking member organizations to support this position.

Ms. Caulfield moved that Kavod Senior Life support the JCRC Board's position on supporting the No on Prop 115 without using Kavod funds or staff. The motion was seconded by Ms. Sarche. After a lengthy discussion the question was called. The vote was 13 yes, 1 no and 1 abstention. The motion passed.

Mr. Summer advised that the next Board meeting will take place on December 14 via zoom at 5:30pm. .

Meeting adjourned at 7:10pm.