

Kavod Senior Life
Board of Directors
Board Meeting
February 26, 2021

Due to the COVID-19 Pandemic, the board meeting was held electronically via ZOOM. Present: Brian Botnick, Sharon Caulfield, Rachel Cohen, Glenn Cooper, Rob Friedman, Sarah Golombek, Ondalee Kline, Perry Moss, Debbie Reinberg, Connell Saltzman, Gary Saltzman, Jamie Sarche, Jan Schorr, Melanie Siegel, Steven Summer, David Zaterman, and Molly Zwerdinger. Staff: Michael Klein, Michael Belieu, Tracy Kapaun, Christine Dewhurst, Jennifer Grant, and Gaile Weisbly Waldinger. Guests: Kyle Fritch of Eide Bailly. Each person in attendance acknowledged the ability to hear and speak during the meeting.

A quorum being established, Mr. Steven Summer called the meeting to order.

The Consent Agenda: approval of the December 2020 Board minutes, Committee Reports: – November/December Financials, Fiscal Committee Minutes, and Resident & Community Services Minutes (all items were distributed prior to the meeting were presented for approval.) Mr. Moss moved to approve the Consent Agenda with a second from Mr. C. Saltzman. The motion passed.

Mr. Klein, Ms. Kapaun, Ms. Grant and Ms. Dewhurst, provided the board with an updated report on the status of the active outbreak of COVID-19 as well as the status of the Covid-19 vaccine clinics at Kavod Senior Life. Ms. Kapaun reported that as of the Board meeting all staff have tested negative; however there was a positive result among the residents, therefore, 3 more testing dates have been scheduled. She reminded the Board of the process the State has laid out for Kavod to come out of outbreak status. Since we are still in outbreak status and all onsite activities are still closed to the residents, we are holding Life Enrichment and Health & Wellness classes virtually. Ms. Kapaun did state that Life Enrichment concerts that can be held outdoors have once again been scheduled. She noted that apartments are still being updated for future move-ins and all vendors are escorted to apartments as needed.

Ms. Dewhurst, Ms. Kapaun and Ms. Grant each provided the Board updates on the Covid-19 vaccine clinics that were held in January and February. Ms. Dewhurst reported, as of the Board meeting, there was a 65% of the staff have been fully vaccinated. Ms. Kapaun noted that 75%, of independent living residents have been fully vaccinated, while Ms. Grant indicated that 96% of Assisted Living Residents and 82% of Assisted Living Staff have been fully vaccinated.

Due to state regulations concerning assisted living program, Kavod stated allowing indoor visitation for AL resident on January 24th, and allowed modified community dining on February 3rd. Both programs have received excellent reception by residents and family members.

Several board members asked if staff is tracking who among residents are vaccinate and how that information is being stored. Staff reported that for residents receiving the vaccine on site, they have copies of the vaccine card whereas if the resident received their vaccine outside Kavod they have no record unless the resident is willing to report it to staff.

To kick off the 50th Anniversary Celebration for Kavod Senior Life a short video of one of the Founders, Elaine Wolfe was shown to the Board. Ms. Zwerdinger reported, based on the recommendation of Kavod's attorney, the event will once again be virtual on August 26th with the Sklar Brothers as the entertainment. This year the event will have table captains with each captain holding a mini event either at a park, their own back yard or office. Each captain will invite a circle of friends to join them that night. Participant sites will be linked through visual media. Costs for the event will be \$75 per person. Ms. Zwerdinger advised the goal for the event is \$75,000 which the committee hopes to reach through tickets sales as well as sponsorships.

Mr. Belieu introduced Mr. Kyle Fritch of Eide Bailly who reviewed the IRS Tax form 990 with the board. Mr. Fritch informed that all relevant tax and personal information for the Board and key staff as well as all donations, minus donor name and address, was reported to the IRS.

Due to technical issues, Mr. Rob Friedman's update from the Board Leadership and Development Committee was provided in written form. The report indicated there was an open position on the Board as well as several current members who will be leaving the board in June. It also stated there were several position on the Foundation Board open and one on the Kavod Senior Housing & Services Board. It was noted that the committee was meeting shortly to begin the process of filling the various positions that are open.

In his CEO Report, Mr. Klein thanked Sarah Golombek and her son for all their support to Kavod Senior Life especially Ami Golombek's Bat Mitzvah challenge. Over \$1,000 has been received by Kavod in his honor.

Mr. Summer advised that the next Board meeting will take place April 26, 2021 via zoom at 5:30pm.

The Board went into executive session at 6:45 to discuss the CEO Compensation and agreed upon the recommendations by the Compensation Committee.

Meeting adjourned after the executive session.