

Kavod Senior Life
Board of Directors
Board Meeting
April 25, 2022

Due to the COVID-19 Pandemic, the board meeting was held electronically via ZOOM. Present: Brian Botnick, Sharon Caulfield, Rachel Cohen, Scott Fisher, Rob Friedman, Sarah Golombek, Ondalee Kline, Rodi Liv, Alexandria Mannerings, Connell Saltzman, Jamie Sarche, Jan Schorr, Melanie Siegel, Joey Simon, David Zaterman, and Molly Zwerdinger. Staff: Michael Klein, Michael Belieu, Tracy Kapaun, Christine Dewhurst, and Gaile Waldinger, Mandie Birchem. Guest: Aaron Ness, Zach Jastrom, Kevin Ross, and Ksenia Popke. Each person in attendance acknowledged the ability to hear and speak during the meeting.

Mr. Steven Summer was not available for the Board meeting; therefore Chairperson –Elect Molly Zwerdinger presided over the meeting. With a quorum being established, Ms. Zwerdinger called the meeting to order. The consent agenda was presented for approval, with a motion to approve by David Zaterman with a second by Rodi Liv. Motion passed.

Mr. Rob Friedman presented the Board Development and Leadership nominating report. He stated the board membership capacity is 19 board members; therefore the board currently has an open slot. Mr. Friedman gave a brief overview of Mr. Scott Fisher's qualification. Mr. Fisher is currently serving on the Resident and Community Services Committee. The Committee recommends approval of Scott Fisher to the board. Mr. Friedman moved to approve the nomination of Mr. Fisher to the Board with a second by Ms. Caulfield. The motion passed. Mr. Fisher was admitted to the zoom call. Mr. Fisher briefly introduced himself to the board and provided, once again, his background.

Mr. Klein spotlighted Kavod Senior Life's Health & Wellness Director, Mandie Birchem, who provided a quick overview of all that she does for the residents. In particular, she coordinated all the COVID 19 clinics as well as the booster clinics, oversees the H& W programs as well as oversees the care coordinators. The board thanked Mandie for her work serving the Kavod residents.

Mr. Connell Saltzman advised that as of the board meeting the HUD portion of the 2021 audit was completed and due to timing with the HUD audit the financials audit was in the final stages of being completed. The Fiscal Committee, once the full audit has been completed, will do their final review. The board discussed moving to have the Fiscal Committee approve the 2021; however; after a discussion it was decided that approval of the 2021 audit will be done via email to the full board. Since the approval of the audit will be completed via email, it was noted that all Board members needed to provide their vote. The auditors were brought into the meeting and provided the board with their report on their findings so far. Both Mr. Aaron Ness and Ms. Ksenia Popke of Eide Bailley advised they were issuing a clean audit opinion for the 2021 tax year. Ms. Popke noted the following:

Mr. Salzman thanked the auditors, leasing staff and accounting staff for their hard work on the 2021 audit. He reiterated as soon as the 2021 audit has been finalized it will be sent to the board via email for approval.

Mr. C. Saltzman, Mr. Mike Belieu and Ms. Christine Dewhurst provided the board with a briefing on how inflation and thus staffing issues could be impacting the Kavod Senior Life's budget. Mr. Saltzman advised that the Fiscal Committee along with staff was watching operational expenses closely. Ms. Dewhurst indicated staffing market was tight but was using every available source to acquire qualified individuals. Mr. Belieu reiterated that he was closely watching expense and was working with the various departments to make sure all keep expenses, as much as possible in check.

Ms. Kapaun, Ms. Dewhurst, Mr. Belieu and Mr. Klein provided the board with an update how the Board Compliance Policy was being operationalized throughout the organization. Each provided an overview of the various areas that require compliance oversight in the departments they oversee as well as what compliance oversight that is already in place. Staff have aligned their documentation with the Board's overall policy and will bring additional updates to the Board. Ms. Dewhurst did advise Kavod is actively recruiting for a data analyst.

Ms. Siegel gave an update on the Summer Event Fundraiser, which will take place at the Bronco's Training Facility at Dove Valley on July 14th. The VIP session will begin at 5:30 with the 6:30 – 9:30 as general admission. Tickets are \$150.00 for general admissions, \$250 for VIP and \$75 for staff. She announced that the honorees were Rick, Marcie and Alan Boxer, Dr. Irina Pines and the Kavod Staff, represented by the Leadership Team from Kavod. Ms. Siegel asked the board members to reach out to Ms. Waldinger if they have any suggestions on possible sponsors for the event. She also asked if anyone had a connection with the Broncos that would get a sport celebrity for the first part of the event.

Ms. Rachel Cohen reminded all the board members of the Strategic Planning Retreat that was set for May 15th from 9:30 – 2 via zoom. The consultants will review all the environmental scans as well as the interviews that they conducted. Ms. Cohen explained that during the retreat the board will begin to fill out the goals and pillars for the strategic plan.

During his CEO report, Mr. Klein provided a brief report on the Associate of Jewish Aging Services Conference that he attended at the beginning of May. He noted that many of the senior communities across the country are finding it difficult to hire staff and other essential personnel. He also talked about various partnerships and services that Kavod is looking to engage. He also advised the board of a \$40k grant from the Murnick Foundation for Life Enrichment/Diversity and Cultural Events. Finally he invited all to attend the KOTR Conference on June 12th and June 15th.

Ms. Zwerdinger reminded everyone of 3 dates that everyone should have on their calendars: Annual Meeting/Board meeting on June 27th, Summer Fundraiser on July 14th, the Strategic Planning Board Retreat.

The meeting was adjourned at 6:58pm.